

AGREEMENT TO PRE-APPLICATION MEETING REQUIREMENTS

GENERAL INFORMATION

When submitting a pre-application meeting request electronically you will be asked if you “agree to the application requirements”. This form contains the requirements you are agreeing to.

APPLICATION REQUIREMENTS

Agreeing to the Application Requirements with the submittal of a permit through the City’s electronic submittal system means that you acknowledge the following and agree to be bound by all of the following:

1. You certify that you are the owner, or are acting as the Owner’s authorized agent, and that the application and documents submitted are complete and accurate.
2. You understand that pre-application meetings are not intended to itemize every requirement for a project and deviations and/or changes to the size or scope of the project may result in additional requirements from various City Departments.
3. You understand that information provided at pre-application meetings may be subject to modification and/or concurrence by official decision-makers; e.g., the Hearing Examiner, the DS Director, the Planning Commission and/or the City Council.
4. You understand that review comments and requirements provided by City staff at pre-application meetings do change when an applicant modifies their project.
5. You understand that the requirements discussed at the pre-application meeting are only those imposed by the City of Mount Vernon. I am aware that other Federal and State requirements (WA State Department of Ecology, Department of Natural Resources, Department of Fish & Wildlife, Federal Corps of Engineers, etc.) may apply to a proposal and that the City of Mount Vernon is not responsible for informing or enforcing requirements from other agencies.
6. You understand that project permit applications requiring a pre-application conference must be submitted to the City and accepted as counter complete pursuant to MVMC 14.05.190 within six months of a written summary of the pre-application conference. If an application is not submitted within six months, the proposal shall require another pre-application conference to take into account any new City policies and changes to the MVMC or Comprehensive Plan.
7. You understand that vested rights are granted to applications for building permits, preliminary plats, or short plats at the time when a “technically complete” application (pre-applications are not applications that vest an applicant to the City’s development codes) has been properly submitted; unless subject to matters concerning public health, safety, and welfare.