

AGREEMENT TO APPLICATION REQUIREMENTS

GENERAL INFORMATION

When submitting a permit electronically you will be asked if you “agree to the application requirements”. This form contains the requirements you are agreeing to.

APPLICATION REQUIREMENTS

Agreeing to the Application Requirements with the submittal of a permit through the City’s electronic submittal system means that you acknowledge the following and agree to be bound by all of the following:

1. You certify that you are the owner, or are acting as the Owner’s authorized agent, and that the application and documents submitted are complete and accurate.
2. You understand and acknowledge that financial securities could be required as part of the work you wish to complete and you agree to provide the items needed for the City to calculate these securities and to provide the securities themselves.
3. You understand and acknowledge that when a permit application is submitted through the City’s electronic permit system it does not mean the application has been deemed technically complete and sufficient for staff review.
4. You understand that if you submit incomplete, inaccurate, and/or erroneous information it will take the City longer to process your permits.
5. You understand and acknowledge that you could be responsible for providing as-built drawings at your own expense.
6. You understand and acknowledge that Special Inspections could be required as part of your project, and if required you will be required to pay for the cost of these inspections.
7. You understand and acknowledge that you will be assessed additional fees under the below-listed circumstances:
 - Work begins or is completed before the required permits are issued
 - When re-inspections are required after the second site visit, or as required by the City
 - After-hours inspections or plan review
 - When inspections are requested before systems are ready for testing or inspections