

③ ACKNOWLEDGEMENTS & SIGNATURE

Read and initial each of the following statements prior to signing this application:

	I understand that when a Home Occupation application is taken over the counter it does not mean the application has been deemed technically complete and sufficient for staff review.
	I understand that if I submit incomplete, inaccurate, and/or erroneous information it will take the City longer to process my permits.
	I hereby certify that there shall be no more than three deliveries per week to the residence by suppliers, except that delivery of mail and small packages by the United States Postal Service or by alternative private delivery services shall not be included as supplier deliveries.
	I hereby certify that sales shall be limited to mail order and telephone sales, with off-site delivery and that no on-site retail sales will occur.
	I hereby certify that services to patrons shall be arranged by appointment or provided off site.
	I hereby certify that individual transportation vehicles including taxicabs and limousines used by businesses engaging in furnishing individual or small group transportation by motor vehicle shall not park within any required setback areas of the subject lot or on adjacent streets.
	I hereby certify that there shall be no offensive noise, vibration, smoke, dust, odors, heat, light or glare noticeable at or beyond the property line resulting from the operation.
	I hereby certify that there shall be no storage and/or distribution of toxic or flammable materials, and spray painting or spray finishing operations that involve toxic or flammable materials which, in the judgment of the fire and county health departments, pose a dangerous risk to the residence, its occupants, and/or surrounding properties. I also certify that I shall make available to the fire or county health departments for review the material safety data sheets which pertain to all potentially toxic and/or flammable materials associated with the use.
	I understand that if complaints from those living near my residence are sent to the City that my home occupation permit could be revoked, or I could be compelled to take measures to ensure compatibility with the neighborhood and conformance with the City's home occupation requirements.
	I hereby certify that there will be no more than one professionally designed and constructed non-illuminating sign, utilizing muted colors, not to exceed two (2) square feet that will be attached to the residence or accessory structure or placed in a window.
	I hereby certify that there will be no more than one outside volunteer or employee who is not a principal resident of the premises.
	I hereby certify that there will be no more than 6 client visits per day or a group of not more than 8 unrelated persons. One client does include a family.
	I hereby certify that in addition to parking required for the residents, there will be no more than two vehicles parked on or in the vicinity of the property as a result of the business at any one time.
	I hereby certify that there will be no exterior storage of materials, goods, and equipment.

By signing below you are certifying you are the owner of the proposed Home Occupation and that the application and documents contained with this submittal are complete and accurate to the best of my knowledge and abilities.

UNDER PENALTY OF PERJURY I SWEAR THAT ALL INFORMATION PROVIDED IS TRUE AND CORRECT.

Signature

Date

Printed Name

**** STOP HERE AND FOLLOW THESE INSTRUCTIONS ****

1. After printing this document initial all 14 Acknowledgement Statements, Sign, Print Your Name and print the date.
2. Scan just this one page document as a high resolution PDF and then save it to your computer named Home Occupation Signature Page